

# CONSTITUTION

## HUNSTON CANOE CLUB

### 1. Name

The club will be called *Hunston Canoe Club* and will be affiliated to the *British Canoe Union*.

### 2. Aims and objectives

The aims and objectives of the club will be:

- To promote canoeing as a means of enjoying the environment and having fun, aimed at ages 8 -14, and their families
- To promote the club within the local community and meet the standards of Sport England Club Mark.
- To establish school club links in the Chichester Locality
- To ensure a duty of care to all members of the club.
- To provide all its services(including membership) in a way that is fair to everyone without discrimination on grounds of ethnicity, nationality, sex, disability, religion, and sexual orientation.

### 3. Membership

Any person with an interest in canoeing will be eligible for membership. Prospective members (and members wishing to renew) must make written application by completion of the appropriate form, together with the necessary subscription.

A member will have resigned from the Club if they have failed to pay the annual subscription by 30 April

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted.

Members will be enrolled in one of the following categories:

- Adult member

- Youth member

#### 4. Membership fees

Membership fees will be set annually and agreed by the Management Committee or determined at the Annual General Meeting.

Fees will be paid: annually *1 April* by subscription.

#### 5. Officers of the club

The officers of the club will be:

Chair, Secretary, Treasurer

Officers will be elected annually at the Annual General Meeting.

All officers will retire each year but will be eligible for re-appointment.

#### 6. Management Committee

The club will be managed through the Management Committee consisting of: *Chair, Secretary, Treasurer, 2 committee members.*

The Management Committee will be elected at the AGM.

The Management Committee will meet no less than *Once a* year.

The quorum required for Management Committee meetings will be: *4*

The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

The Management Committee will ensure the aims and objectives of the club are being implemented.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club codes/ rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

#### 7. Finance

All club monies will be banked in a Club's and Charity's Treasurer Bank Account held in the name of Hunston Canoe Club club.

The financial year of the club will end on: *31 March.*

A statement of annual accounts will be presented at the AGM

All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

## 8. Annual general meetings

The AGM will receive the statement of the accounts.  
Elections of officers are to take place at the AGM.  
All members have the right to vote at the AGM.  
The quorum for AGMs will be 4

## 9. Dissolution

A resolution to dissolve the club can only be passed at an AGM or Management Committee meeting.  
Upon dissolution of the club any remaining assets shall be given or transferred to another registered CASC, registered charity, or the sport's governing body for use by them in related community sports.

## 10. Declaration

*Hunston Canoe Club* hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED:

DATE: 12/9/2013

NAME: DAVID BARR

POSITION: Chair